

AMENDED AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

January 8, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council Minutes from December 11, 2017

INVOCATION PRAYER – *Joan Bender*

New Business-Topics limited to **10 minutes** each:

AMENDMENT: ADD 250 PINE STREET – COUNTY HAS 330 PINE WITH TWO OWNERS. KEVIN MUIR CAME INTO CITY HALL TODAY AND WOULD LIKE ADDRESS CHANGED.

7:05 p.m. - ***Swear in new Council members that were elected in November.*

7:10 p.m. - ***Kathi Jo Nygaard and Samantha Bliesdal. 715 Maple*

7:20 p.m. - ***Jeff Cirka ~ lease upstairs Volunteer room at City Hall?*

7:30 p.m. - ***Carol Pettibone, garbage roll carts off of the street by noon on Wednesday.*

***Consent agenda ~ regularly scheduled bills and payroll*

***Christmas bonuses approval – retroactive (received approval from Dave Cada, Charlie Johnson and Joan Bender through e-mail correspondence).*

***Food Pantry and ICRMP insurance for damage at Food Pantry*

***Liquor License Renewals: *Cody Jo's Wagon Wheel *Floyd's Harvest Foods *Four Star Supply*

***Septic Contracts: Palouse Septic and Roto Rooter*

Reports-Limited to 10 minutes each

- | | |
|--------------------|---|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons – <i>Rules for RV Park?
Duplex or Tri-plex water connections</i> |

Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

Adjournment

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

January 22, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from January 9, 2017

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to **10 minutes** each:

**Rules for RV Park*

**Arbor Day Proclamation*

***Authorize Mayor to sign contract with Potlatch Corporation to purchase 10 acres of land*

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
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| 5. Streets | - Martin Anderson |
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| 7. Clerk | - Shelly Hammons |

Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

Adjournment

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AMENDED AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

February 12, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from January 22, 2017 and Workshop minutes from 2-5-2018

INVOCATION PRAYER – *Joan Bender*

New Business-Topics limited to **10 minutes** each:

7:05 P.M. - *Potlatch Corporation – Ben Ballard ~ Rules for building in a rural area?*

AMENDMENT: 7:15 P.M. – Jaime Murillo, Food Truck in Potlatch? (Jaime was at City Hall at 2:00 p.m., 2/12/18, license/rules for a Food Truck?)

**Rules for RV Park*

**Idaho Native Plant Society – White Pine Chapter grant. (Karin Johnson)*

**Fair Housing Month Proclamation*

**City provide a building for the U of I six-week food education training?*

**Estimate to repair 1986 Dodge*

Reports-Limited to 10 minutes each

- | | |
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| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons |

Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

Adjournment

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AMENDED AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

February 26, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from February 12, 2017

INVOCATION PRAYER – *Joan Bender*

New Business-Topics limited to 10 minutes each:

*** Review ERP and VA – adopt as new*

***Reducing rent for cabins when all cabins are rented at one time?*

***Cabin furnishing in RV Park?*

***Acknowledgment to high school students?*

***Brett and Amber Weber land – received e-mail from attorney 1-26-2018 needing the Weber's contact information*

***Return to Riverside Country Music Festival use the Lion's Club Park for their festival – August 25.*

Dave Cada brought a checklist into City Hall today.

***Eagle Scout Project – building a covered area at the pool*

Reports-Limited to 10 minutes each

- | | |
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| 7. Clerk | - Shelly Hammons: CEDA Annual meeting will be Friday, April 13, Nez Perce County Fair Pavillion. Theme: "An Old Fashioned Barn Dance" |

DEQ Trainings: *Source Water, Assessment & Protection: April 10, Lewiston*
When Should DEQ be Contacted?: March 22, Lewiston

Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

March 12, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from February 26, 2018

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to **10 minutes** each:

7:05 p.m. **** Public Hearing for utilities in the LHTAC TAP Grant Project, Phase II**

****Republished 04-02 – Fair Housing Resolution – 2-27-2018 for Splash Pad Project**

****Approve 2% raise for Potlatch After-School Program, beginning on February 18, 2018**

****Rezone application for Latah County – will impact the City of Potlatch’s Area of Impact. Owner Harold Osborne, Jacob and Brittany Stoor, applicants.**

****George Lisher. Events in the new park?**

****VFW – Put Food Trailer up every Tuesday?**

Reports-Limited to 10 minutes each

- | | |
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| 7. Clerk | - Shelly Hammons |

Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

March 26, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from March 12, 2018

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

*7:05 p.m. – Madison Cessnun and Isabel Huggins, BPA

**Brett and Amber Weber, property dispute – attorney information

**Review/approve Utility Plan Sheets and Waiver of Hearing for ITD Project No. A018(944), Key No. 18944, SH-6 Flannigan Cr., N & S SH-9 Turnbays

**Table for Palouse Habitat for Humanity, Beans and Jeans?

**Camp Host compensation?

**Repair posts at City Hall

Reports-Limited to 10 minutes each

- | | |
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Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

April 9, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from March 26, 2018

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

*7:05 p.m. - **Robert Barkley, Idaho Department of Lands, present Tree City USA award*

7:10 p.m. – Drinking water reservoir tank cleaning quote. Lagoon Seepage testing? (Action item)

7:20 p.m. – EXECUTIVE SESSION: Pursuant to Idaho Code 74-206 subsection (1) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated, but imminently likely to be litigated.

***Brett & Amber Weber: action to resolve property dispute. (Action Item)*

***New cleaning list to be given to all renters of the Scenic 6 Depot. All renters must initial and sign and verify that all cleaning chores have been completed. (Action item)*

***When to hire Summer maintenance crew and Lifeguards?*

Reports-Limited to 10 minutes each

- | | |
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| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons – April 19-ITD meeting, City Hall
April 10 – DEQ Source Water, Lewiston
May 1 – AIC, Moscow, 9-3 |

Clerks Report: See Payables, Bills and Payroll

Public Comment: 3 minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

April 23, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – Council minutes from April 9, 2018

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes
 - B. Approve Century 21 and City of Potlatch Bills & Payroll
 - C. Treasurer’s Monthly and Quarterly Report
2. **CABINS:** Cleaning Deposit? Pet Deposit? Check-in time? Check out time, same as RV Park – 11:00 a.m.? Order keycode boxes? How much will the cots rent for? (Action Item)
3. **DRINKING WATER RESERVOIR INSPECTION & CLEANING?** (Action Item)
4. **BENNETT’S ADDITION PARK** (Action Item)
5. **STREET SWEEPER FROM DEARY?** (Action Item)
6. **PALOUSE HABITAT FOR HUMANITY.** Waive the water and sewer connection fees for both houses: 610 and 620 North Ponderosa Drive. (Action Item)
7. **AMBER & BRETT WEBER** property dispute (Action Item)
8. **POTLATCH RECREATION DISTRICT WOULD LIKE TO PUT A SHED IN THE SCENIC 6 PARK FOR SPORTING EQUIPMENT?** (Action Item)
9. **PERMISSION TO USE THE CITY’S GATOR TO DRAG THE BALL FIELDS?**

Reports-Limited to 10 minutes each

- | | |
|--------------------|-----------------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, Meetings: |
- May 1 – AIC, Moscow, 9-3
May 9 – Budget & Levy Training, Moscow
May 15 – Mandatory DEQ Training, Lewiston, IPDES

Public Comment: 3 minutes each

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

May 14, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from April 23, 2018
 - B. Approve Century 21 and City of Potlatch Bills & Payroll
 - C. Treasurer’s Monthly Report
2. 7:05 p.m. - Dena Bren, discuss activity/use on Vern Johnson’s property behind her on South Ponderosa Drive (Action Item)
3. 7:15 p.m. – Residents of Vern Johnson trailer court. RE: Sewage problems.
4. Summer maintenance people to hire and hiring of Lifeguards? (Action Item)
5. Ordinance No. 508 - Donate two lots in Potlatch to Palouse Habitat for Humanity (Action Item)
6. Lot width 615 Oak? New house? (Action Item)
7. Cancel City Council meeting on May 28, 2018 – Memorial Day (Action Item)

Reports-Limited to 10 minutes each

- | | |
|--------------------|-----------------------------|
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| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, Meetings: |
- May 15 – Mandatory DEQ Training, Lewiston, IPDES*
May 16 – 13 Ways to Kill Your Community,
4:30-8:00 p.m. – Best Western
May 17 – Business Breakfast, VFW – 7:00 a.m.
May 22 – Comp Plan with CEDA – 10 a.m.

Public Comment: 3 minutes each

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

May 28, 2018 – CANCELLED

For Memorial Day

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER –

New Business-Topics limited to 10 minutes each:

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
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| 7. Clerk | - Shelly Hammons: |

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

June 11, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from May 14, 2018
 - B. Approve Century 21 and City of Potlatch Bills & Payroll
 - C. Treasurer’s Monthly
2. Amy Manning – III-A annual report
3. Nick Nicholson, FY16-17 Audit Review
4. Contract for Grant Administrator from CEDA for Splash Pad project (Action Item)
5. City pay for ½ of the mag oil for the WIMHPG parking lot and road? (Action Item)
6. Brandon & Jared Gieszemann; Portogo Services. Purchased Tyson Koehn’s porta-potty business & would like to contract with the City to dump their septic waste. (Action Item)
7. Brett and Amber Weber property agreement (Action Item)
8. Melissa Smith, report update on how the 6-12 After-School Program finished up the year.
9. Phase II TAP Grant Sidewalk Project. Go out to bid? (Action Item)
10. Phase III TAP Grant Sidewalk Project. (Action Item)
11. Mosquito spray at empty houses? (Action Item)
12. Sheriff’s Skiles – discuss Sheriff’s contract (Action Item)

Reports-Limited to 10 minutes each

- | | |
|--------------------|-----------------------------|
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| 7. Clerk | - Shelly Hammons, Meetings: |

Public Comment: 3 minutes each

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

June 25, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from June 11, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch Bills
 - C. Treasurer’s Monthly
2. Paul DeWolfe, PE and Christine Frei, CEDA - Paul will present cost analysis for high-speed internet in Potlatch.
3. Resolution designating a Records Custodian for each City department and an alternate that will respond to Public Records requests and providing an effective date. (Action Item with Roll Call vote - Senate Bill 1274 – effective July 1, 2018)
4. Caylee Richmond – would like to have a pre-school in the building at Larch and Highway 6 (240 6th Street, old realty office). Pre-school would have a morning session (3 hours) and afternoon session (3 hours). Mrs. Richmond needs a letter from the City stating that the Pre-School has been approved by the City Council. (Action Item)
5. Potlatch Senior Center (Action Item)
6. Sheriff Skiles – discuss contract with Sheriff’s office. (Action Item)
7. Tom Andres will have surgery on Thursday, June 28, 2018 (Action Item)

Reports-Limited to 10 minutes each

- | | |
|--------------------|-----------------------------|
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| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, Meetings: |

Public Comment: 3 minutes each

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

July 9, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from June 25, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll for May
 - C. Treasurer’s Monthly
2. **RECOMMENDATIONS FROM PLANNING & ZONING ON:**
 1. *Annexation of 10 acres and zoning (Action Item with Roll Call Vote)*
 2. *Re-zoning of Montgomery Enterprises LLC (Action Item with Roll Call Vote)*
3. **AMEND THE FY17-18 BUDGET** (Action Item with Roll Call Vote)
4. **APPROVE/DENY Ordinance 509** (Action Item with Roll Call Vote)
5. **SHARON MONTGOMERY**, there is a ditch in front of her house that is dangerous
6. **KARIN JOHNSON** - *Awarded Idaho Native Plant Society grant for \$750*

Reports-Limited to 10 minutes each

- | | |
|--------------------|-----------------------------|
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| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, Meetings: |

Public Comment: 3 minutes each

Adjournment

“In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) In compliance with the Americans with Disabilities Act of 1990,

Requests for ADA accommodations - contact City Hall at 875-0708.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW., Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD).”

The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

July 23, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from July 9, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll for June 2018
2. **KURT COCHRANE & JACKIE McCAULEY, (Action Item)** 727 Pine & 725 Pine – owners of the duplex. *Ordinance No. 444.....The property owner shall be responsible for all payments of the city utility bills. Bills shall be sent to the owner. Bills will not be sent to a tenant unless a form is signed by the owner indicating the owner will remain responsible for payment of bills, etc.....*
3. **INDIVIDUAL GARBAGE FOR EVERY APARTMENT? (Action Item)**
4. **MONTGOMERY ENTERPRISES LLC RE-ZONE APPLICATION. OPEN FOR PUBLIC COMMENT. (Action Item)**

Reports-Limited to 10 minutes each

- | | |
|--------------------|--|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, <u>Three Public Hearings:</u>
August 13: 5:30 p.m. – Montgomery Re-zone
August 13: 6:00 p.m. – Annexation of 10 acres
August 13: 6:30 p.m. – Proposed Budget for FY18-19
**FY17-18 3 rd Quarterly Report was posted on the
City's website on 7/20/2018 |

Public Comment: 3 minutes each

Adjournment

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Requests for ADA accommodations - contact City Hall at 875-0708.

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

August 13, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from July 23, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll for July 2018
Option and Approval of Fiscal Year 2018-2019 Proposed Budget
2. **Adoption and Approval of the Proposed Budget for FY2018-2019** (Action Item with Roll Call vote)
3. **Ordinance No. 510 – Annex 10 acres into Potlatch and leave zoning Industrial?** (Action Item with Roll Call Vote)
4. **Ordinance No. 511 – Rezone for Montgomery Enterprises LLC** (Action Item with Roll Call vote)
5. **Ordinance No. 512 – Appropriations Ordinance for FY2018-2019** (Action Item with Roll Call vote)
6. **Renew contract with City Attorney, Herrington & Associates, PLLC?** (Action Item with Roll Call vote)
7. **Mayor sign Quitclaim Deed for Brett & Amber Weber?** (Action Item with Roll Call vote)
8. **Ike Carpenter getting rid of ground squirrels in park?** (Action Item)

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, |
- August 14, 6 p.m.: Meet with CEDA and P & Z – Comp Plan

Public Comment: 3 minutes each

Adjournment

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

August 27, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (*Action Item with a Roll Call vote*)
(*Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.*)
 - A. Minutes from August 13, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills
2. **Seth and Shari Carnahan. Seth would like to build a garden in the Scenic 6 Park for his Eagle Scout Project.** (*Action Item*)
3. **Change to garbage/recycling collection starting in September**
4. **Washer/Dryer for RV Park?** (*Action Item*)
5. **Drinking Water Reservoir was cleaned and inspected on 8/2/2018**
6. **Road across Scenic 6 Park?** (*Action Item*)
7. **Resolution 2018-08-27 – FY2018-2019 Rates/Fees & Rate/Fees Increases** (*Action Item*)
8. **State of Idaho vs. Scott Arnold Cahill. Mayor sign document?** (*Action Item*)

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, |

PUBLIC HEARING: SEPT. 10, 2018, 6:30 p.m.

COMPREHENSIVE PLAN HEARING

LHTAC Grant information meeting: Oct. 10, 2018

Moscow City Hall, 7:30-10:30 a.m.

Public Comment: 3 minutes each

Adjournment

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Requests for ADA accommodations - contact City Hall at 875-0708.

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

September 10, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (*Action Item with a Roll Call vote*)
(*Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.*)
 - A. Minutes from August 27, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll
2. **ADOPT CITY’S NEW ZONING MAP (Action Item)**
3. **CORRECTION QUIT CLAIM DEED FOR BRETT AND AMBER WEBER**
4. **GO TO SCENIC 6 PARK AND LOOK AT WHERE THE ROAD AND PARKING LOT WILL GO.**

Reports-Limited to 10 minutes each

- | | |
|--------------------|---|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons, PUBLIC HEARINGS: Sept. 24
6:00 p.m. – P&Z Public Hearing – Comp Plan
6:30 p.m. – Council Public Hearing – Comp Plan
LHTAC Grant information meeting: Oct. 10, 2018
Moscow City Hall, 7:30-10:30 a.m.
ID PARKS & REC – Oct. 25, Lewiston, 9-Noon |

Public Comment: 3 minutes each

Adjournment

“In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) In compliance with the Americans with Disabilities Act of 1990,

Requests for ADA accommodations - contact City Hall at (208) 875-0708.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW., Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD).”

The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

September 24, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (*Action Item with a Roll Call vote*)
(*Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.*)
 - A. Minutes from September 10, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll for August
2. **RAIN GUTTERS FOR SCENIC 6 DEPOT?** (*Action Item*)
3. **ADOPT NEW COMPREHENSIVE PLAN AND ZONING MAP IN RESOLUTION No. 2018-09-24?** (*Action Item*)
4. **ADOPT NEW LATAH COUNTY SHERIFF’S AGREEMENT?** (*Action Item*)

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons: |
- Sept. 28 – Potlatch Library – 3:30 p.m.
***Shared Community space
Oct. 10 - LHTAC Grant information meeting
***Moscow City Hall, 7:30-10:30 a.m.
Oct. 16 - PRIMA – Coeur d’Alene – 8:30-4
Oct. 25 - ID PARKS & REC – Lewiston, 9-Noon

Public Comment: 3 minutes each

Adjournment

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Requests for ADA accommodations - contact City Hall at (208) 875-0708.

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

October 8, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from September 24, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll
2. **IKE CARPENTER - \$15.00 PER CAPTURED GROUND SQUIRREL IN SCENIC 6 PARK? (*Action Item*)**
3. **ICRMP INSURANCE FOR FY 2018-2019, begins October 1, 2018. Cost for one year: \$14,193. Sign Terrorism Rejection form? Review coverage. (*Action Item*)**
4. **SALIE ANDERSON, ROAD ACROSS THE SCENIC 6 PARK. (*Action Item*)**
5. **QUOTE ON SNOW PLOW BLADE. (*Action Item*)**

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons: |

Oct. 10 - LHTAC Grant information meeting

*****Moscow City Hall, 7:30-10:30 a.m.**

Oct. 16 - PRIMA – Coeur d’Alene – 8:30-4

Oct. 25 - ID PARKS & REC – Lewiston, 9-Noon

Nov. 8 – AIC H2O ACADEMY – LEWISTON, 8:30-5

Public Comment: 3 minutes each

Adjournment

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

October 22, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (Action Item with a Roll Call vote)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from October 8, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll
2. **ITD TAP Grant Award Letter dated 10/1/2018 – Phase III Sidewalk Project. \$60,037 for design/project development and \$472,792 for construction. Scheduled for Federal FY2020.**
3. **QUOTE ON SNOW PLOW BLADE. (Action Item)**
4. **CITY CELEBRATE “FALSE ARMASTIS DAY” ON NOV. 8? Have a ceremony in the Scenic 6 Park on Nov. 8: Bonfire, read the names of those killed in World War I. Have the Historical Society, VFW, School, City all be involved in this ceremony? Put in CIA? (Action Item)**
5. **SIGN THE STATE/LOCAL AGREEMENT (DESIGN & CONSTRUCTION) – PROJECT No. A022(047), POTLATCH SIDEWALK ENHANCEMENT, PHASE III, LATAH COUNTY, KEY NO. 22047. (Action Item)**
6. **ADOPT RESOLUTION NO. 2018-10-22 – AGREEMENT STATING OBLIGATIONS OF THE STATE AND THE CITY OF POTLATCH, FOR DEVELOPMENT AND CONSTRUCTION OF POLTATCH SIDEWALK ENHANCEMENT, PHASE III. (Action Item)**
7. **LHTAC ROAD & STREET GRANT OPPORTUNITIES. (Action Item)**

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons: |

Oct. 25 - ID PARKS & REC – Lewiston, 9-Noon

Nov. 8 – AIC H2O ACADEMY – LEWISTON, 8:30-5

Public Comment: 3 minutes each

Adjournment

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

November 12, 2018 – CANCELLED

IN HONOR OF VETERANS DAY

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER –

New Business-Topics limited to 10 minutes each:

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons: |

Adjournment

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The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

November 26, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from October 22, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll
- 2. Retroactive Proclamation for November 9, Potlatch Company Town Armistice Day, 100 Year Anniversary Celebration. (*Action Item*)**
- 3. What would the cost be for utilities for a Laundromat? (*Action Item*)**
- 4. Sign the ITD Statement of Agreement, Idaho Unified Certification Program? (*Action Item*)**
- 5. Award the Phase II TAP Grant construction contract to Concrete Construction, Inc. they were the low bidder on this construction project? (*Action Item*)**
- 6. Vote for one candidate for Region 1 Representative for ICRMP. (*Action Item*)**
- 7. Consider Tiny Home Appendix – Ordinance - for Building Code? (*Action Item*)**

Reports-Limited to 10 minutes each

- | | |
|-------------------------------|---|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons-FY17-18 Year End Review |

Adjournment

In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) In compliance with the Americans with Disabilities Act of 1990. Requests for ADA accommodations - contact City Hall at (208) 875-0708. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW, Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD).

The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

December 10, 2018, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER – Joan Bender

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (Action Item with a Roll Call vote)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - A. Minutes from November 26, 2018
 - B. Approve Century 21 bills and payroll and City of Potlatch bills and payroll
2. **Melissa Smith, 6-12 After-School Program Director. Sign contract for the third-year evaluator of the After-School Program? (Action Item)**
3. **ACH Filters – change? Currently \$20.00 a month on general & water accounts. ACH Positive Pay costs \$10.00 a month. Per-authorization added: \$1.00 (each time you add a new vendor), Per Item \$0.10 (per ACH that clears the account) (Action Item)**
4. **Cancel 12/24/2018 meeting? (Action Item)**
5. **Three grants application packets were submitted to LHTAC (Action Item)**
**Local Rural Highway Investment Program ~ \$30,000 ~ Update the 2002 Transportation Plan*
**Child Pedestrian Safety Program ~ \$250,000 ~ Sidewalk from Onaway Road up 10th St. to Spruce St.*
**Local Strategic Initiatives Program ~ \$685,939 ~ Repair and re-pave or pave 13 areas around the City.*
6. **Authorize Shelly Hammons to sign the Designation of Entity Administrator Letter for the System for Award Management (SAM).gov. This is the website that must be updated periodically for all of the Federal and State grants that the City receives. (Action Item)**
- 7.

Reports-Limited to 10 minutes each

- | | |
|--------------------|--|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons-FY17-18 Year End Review |

Adjournment

In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) In compliance with the Americans with Disabilities Act of 1990. Requests for ADA accommodations - contact City Hall at (208) 875-0708. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW, Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD).

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

December 24, 2018 – CANCELLED

For Christmas Eve

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

INVOCATION PRAYER –

New Business-Topics limited to 10 minutes each:

Reports-Limited to 10 minutes each

- | | |
|--------------------|-------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Joan Bender |
| 3. Pool & Cemetery | - Dave Cada |
| 4. Water & Sewer | - Charlie Johnson |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Clerk | - Shelly Hammons: |

Adjournment

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